

**Minutes of the Regular Meeting of the  
Educational Service Center of Eastern Ohio Governing Board held  
Thursday, February 17, 2022, 5:00 p.m. at  
7320 N. Palmyra Rd., Canfield, OH 44406**

The meeting was called to order by the Vice President, Atty. A. Ross Douglass, at 5:02 p.m.

Atty. Douglass led the Pledge to the Flag. This was followed by a moment of silence.

On roll call the following members were present: Marie Dockry, Atty. Kathi McNabb Welsh, Jeffery Good, and Atty. A. Ross Douglass. Also in attendance: Traci Hostetler, Superintendent; Ryan Jones, Treasurer; Tyler Lewis, Assistant Treasurer, and Jack Zocolo, Director of Business Operations and HR.

A motion was made by Mr. Good, seconded by Mrs. Dockry, to approve the agenda.

On roll call the vote was as follows: Mrs. Dockry, yea; Mr. Good, yea; Atty. Welsh, yea; Atty. Douglass. The Vice President declared the motion carried.

**Public Participation**

- There was no public participation at this meeting.

A motion was made by Mrs. Dockry, seconded by Atty. Welsh, to approve the following Treasurer reports:

- Minutes – January 13, 2022 - Regular Meeting
  - January 2022 Bills and Expenses
  - January 2022 Financial Report
- |  |                       |
|--|-----------------------|
| General Fund.....                                      | \$1,770,588.86        |
| Help Me Grow.....                                      | 40,239.50             |
| EANS Funding.....                                      | 59,878.98             |
| NFP/Help Me Grow.....                                  | 37,066.90             |
| Common Grounds Coffee Club.....                        | 123.90                |
| Mahoning County Track.....                             | 50.00                 |
| Professional Development Followup.....                 | 645.00                |
| Public School Preschool.....                           | 31,047.47             |
| Regional Facilitator.....                              | 24,404.10             |
| SSTR5 Ohio Literacy Leads.....                         | 11,331.98             |
| 922P School Psychology Intern.....                     | 2,109.34              |
| RemotEDx Grant.....                                    | 5,745.13              |
| ESSER ESC Family Liaisons.....                         | 3,657.13              |
| Governor’s Emergency Education Relief (GEER) Fund..... | 26,152.63             |
| SSTR5 Urban Literacy.....                              | 9,128.12              |
| 922R Title VI-B STTR5.....                             | 97,279.25             |
| 922S SSTR5 SSIP IDEA.....                              | 8,149.64              |
| 9022 SSTR5 Priority School.....                        | 6,971.04              |
| 922E SSTR5 Early Learning (EL2).....                   | 8,904.97              |
| 921S SSTR5 SSIP ELSR.....                              | 2,434.30              |
| 922P SSTR5 Region State Professional Development.....  | 2,800.00              |
| OOD Rehabilitation Services.....                       | 32,243.44             |
| SSTR5 SRCL Regional PD Support.....                    | 3,434.05              |
| <b>Grand Total All Funds.....</b>                      | <b>\$2,184,385.73</b> |

On roll call the vote was as follows: Mr. Good, yea; Atty. Welsh, yea; Mrs. Dockry, yea; Atty. Douglass. The Vice President declared the motion carried.

A motion was made by Mrs. Dockry, seconded by Atty. Welsh, to approve the following contracts:

- Approve Amended ESCEO Employee Handbook to reflect the update for 2022 Board President and Vice President.
- Approve the Agreement between the Educational Service Center of Eastern Ohio and **ACCESS**. ACCESS agrees to furnish and ESCEO agrees to purchase digital transmission (transport) and Internet access services, as outlined in Exhibit A during the 2022-2023 school year.
- Approve the Agreement between Educational Service Center of Eastern Ohio on behalf of Valley Virtual Remote Learning Academy and **ACCESS**. ACCESS agrees to furnish and Valley Virtual agrees to purchase digital transmission services, Internet access services, and non-E-rate eligible application services, as outlined in Exhibit A during the 2022-2023 school year.
- Approve the Agreement between the Educational Service Center of Eastern Ohio on behalf of State Support Region 5 and **ACCESS** to provide digital transmission services, Internet access services, and non-E-rate eligible application services for FY23 as shown in Exhibit A.
- Approve the Amended Agreement between the Educational Service Center of Eastern Ohio and **BioMed Science Academy STEM School** to include an additional eighteen (18) days of Occupational Therapy and three (3) days of Physical Therapy services during the 2021-2022 school year.
- Approve Agreement between the Educational Service Center of Eastern Ohio and **East Palestine City Schools** to provide up to five (5) days of School Psychology services for Autism Diagnostic Observation Scale (ADOS) assessments during the 2021-2022 school year.
- Approve the Agreement between the Educational Service Center of Eastern Ohio and **East Palestine City Schools** to provide up to forty-four (44) hours of Itinerant Preschool Instruction which includes planning, collaboration, and travel during the 2021-2022 school year.
- Approve the Agreement between the Educational Service Center of Eastern Ohio on behalf of State Support Team - Region 5 and **Keys to Literacy** to provide Liberty Local Schools with onsite training: Professional development, travel, and handouts at a cost of \$4,125. Paid from 922R
- Approve Agreement between the Educational Service Center of Eastern Ohio and **Kimberly St. Martin** to present eleven Regional Capacity Building Scope and Sequences professional development sessions, provide pre/post sessions with SST director for one hour each & provide content development for an estimated price of \$33,000. Paid out of IDEA.
- Approve MOU between the Educational Service Center of Eastern Ohio and the **Mahoning County Educational Service Center Employee Association (MCESCA)** to include advancement on the salary schedules in the Collective Bargaining Agreement. Article 4.00 of the Master Agreement shall be amended to include the provision at Paragraph F.
- Approve Agreement between the Educational Service Center of Eastern Ohio and **Mark C. Perna dba TFS Results** to provide a two hour keynote presentation on August 2, 2022, \$9,500.
- Approve Addendum to Ohio School Wellness Initiative (OSWI) Agreement between Educational Service Center of Eastern Ohio and **Miami University** effective January 2021 through September 2022 in the amount of \$3700 for Wellness Facilitator training.

Atty. Welsh exited the meeting at 5:13 pm

On roll call the vote was as follows: Mrs. Dockry, yea; Mr. Good, yea; Atty. Douglass. The Vice President declared the motion carried.

Atty. Welsh reentered the meeting at 5:14 p.m.

A motion was made by Mrs. Dockry, seconded by Mr. Good, to approve the second reading and approval of the following Board Policies.

- 1415 - Severance Pay
- 3415 - Severance Pay
- 4415 - Severance Pay
- 4113 - Conflict of Interest
- 6105 - Authorization to Use Facsimile Signature
- 6107 - Authorization to Accept and Distribute Electronic Records and to use Electronic Signatures
- 6108 - Authorization to Make Electronic Funds Transfer
- 6110 - Grant Funds
- 6111 - Internal Controls
- 6112 - Cash Management of Grants
- 6114 - Cost Principles - Spending Federal Funds
- 6116 - Time and Effort Reporting
- 6140 - Depository Agreements
- 6220 - Budget Preparation
- 6231 - Appropriations and Spending Plan
- 6320 - Purchases and Bidding
- 6325 - Procurement - Federal Grants
- 6350 - Prohibition Against Contracting with a Person with an Unresolved Finding for Recovery
- 6440 - Cooperative Purchasing
- 6450 - Local Purchasing
- 6460 - Vendor Relations
- 6470 - Payment of Claims
- 6510 - Payroll Authorization
- 6520 - Payroll Deductions
- 6600 - Deposit of Public Funds
- 6620 - Petty Cash Funds
- 6625 - Petty Cash Accounts
- 6700 - Fair Labor Standards Act (FLSA)
- 6800 - System of Accounting
- 6830 - Audit
- 7300 - Disposition of Real Property/Personal Property
- 7310 - Disposition of Surplus Property
- 7410 - Maintenance
- 7430 - Risk Reduction Program
- 7450 - Property Inventory
- 7455 - Accounting System for Capital Assets
- 8310 - Public Records
- 8710 - Insurance
- 8740 - Bonding
- 8900 - Anti-Fraud

On roll call the vote was as follows: Mrs. Dockry, yea; Mr. Good, yea; Atty. Welsh, yea; Atty. Douglass. The Vice President declared the motion carried.

A motion was made by Mrs. Dockry, seconded by Mr. Good, to approve the following physical T-8's for bus and van drivers.

**Austintown**

Brian Crump, Bus  
Michelle Powell, Bus

**Boardman**

John Lucansky, Van

**West Branch**

Clifford Carrillo, Van  
Walter DeShields, Van  
Rick Mulinix, Van

**Western Reserve**

Bailey Nelson, Bus

On roll call the vote was as follows: Mr. Good, yea; Atty. Welsh, yea; Mrs. Dockry, yea; Atty. Douglass. The Vice President declared the motion carried.

A motion was made by Atty. Welsh, seconded by Mrs. Dockry, to approve the following personnel:

1. Resignations
  - **Sharon Tomczyk**, Speech-Language Pathologist, resignation for the purpose of retirement, effective June 30, 2022.
  - **Michael Palmer**, Information Technology Support Specialist, effective February 11, 2022
2. Contracts
  - **Gabriel Detwiler**, Information Technology Support Specialist, approve one year limited classified contract effective March 7, 2022 - June 30, 2022, 84 days, \$12,572.28, pending the completion of all pre-employment requirements.
  - **Rachael Ramsey**, Home Visitor, approve one year limited classified contract effective February 21, 2022 - June 30, 2022, 86 days, \$12,153.52, pending the completion of all pre-employment requirements.
3. Contract Amendments
  - **Alexis Bishop**, amend from Support Teacher, \$12,167.42 to Support Teacher/Itinerant Teacher, \$12,856.88, effective February 28, 2022.
  - **Melinda Hammond**, Vocational Rehabilitation Counselor, approve one year special limited classified contract effective February 14, 2022 - June 30, 2022, 95 days, \$16,364.70 pending the completion of all pre-employment requirements.
4. Approve the following Intervention Specialists two days at \$110 per day to write IEPs:
  - **Crystal Moore** completed day one on 2/3/2022 and day two on 2/4/2022
5. Approve the following Intervention Specialists one day at \$110 to write IEPs:

- **Valeria Ayala-Nazario** completed on 2/3/2022
  - **Christine Coleman** completed on 1/18/2022
  - **Michele DeCola** completed half day on 1/18/2022 and half day on 2/4/2022
  - **Cindy DeRienzo** completed half day on 1/18/2022 and half day on 2/3/2022
  - **Kim Klimas** completed on 1/18/2022
  - **Donna Melanson** completed on half day on 1/18/2022 and half day on 2/3/2022
  - **Brandi Pavone** completed on 1/18/2022
  - **Andrew Schumaker** completed on 1/18/2022
  - **Amber Tolnar** completed on 1/18/2022
6. Approve the following Intervention Specialists one half day at \$55 to write IEPs:
- **Debbie Cattulo** completed on 2/4/2022
  - **Jeanne Gaume** completed on 2/4/2022
  - **Courtney O'Connell** completed on 1/18/2022
  - **Kristen Raschilla** completed on 1/18/2022
7. Approve the following job descriptions:
- Superintendent
  - Treasurer
  - Technology Coordinator

8. Professional Leave

Meeting: X Gimme A Break  
 Location: Virtual Date: February 11, 2022  
 Attendee: Alessandra Ferrara  
 Entity: ESCEO

Meeting: Mental Health Issues in the Classroom: Practical Strategies for Helping Children and Adolescents Succeed  
 Location: Virtual Date: March 11, 2022  
 Attendee: Alessandra Madeline  
 Entity: ESCEO

Meeting: AAC & Language Treatment: One and the Same  
 Location: Virtual Date: April 7, 2022  
 Attendee: Alexandra Madeline  
 Entity: ESCEO

Meeting: AAC & Language Treatment: One and the Same  
 Location: Virtual Date: April 7, 2022  
 Attendee: Carly Brown  
 Entity: ESCEO

Meeting: X Give Me A Break  
 Location: ESCEO Date: February 4, 2022  
 Attendee: Carolyn Wyand  
 Entity: ESCEO

Meeting: X Engaging, Appreciating, and Understanding Families  
Location: ESCEO Date: February 11, 2022  
Attendee: Christie Kowalsky  
Entity: ESCEO

Meeting: Perinatal Mood & Anxiety Disorders  
Location: ESCEO Date: March 16, 2022  
Attendee: Christie Kowalsky  
Entity: ESCEO

Meeting: OFT Convention  
Location: Columbus, OH Date: February 24-25, 2022  
Attendee: Corinna Griffin  
Entity: ESCEO

Meeting: OAGC's Virtual Teacher Academy  
Location: Virtual Date: February 28 & March 1, 2022  
Attendee: Dawna Rappach  
Entity: ESCEO

Meeting: X Gimme A Break  
Location: Virtual Date: February 11, 2022  
Attendee: Diane Kluchar  
Entity: ESCEO

Meeting: OASBO 2022 Annual Conference  
Location: Columbus, OH Date: April 10-13, 2022  
Attendee: Jack Zocolo  
Entity: ESCEO

Meeting: X Give Me A Break  
Location: ESCEO Date: February 4, 2022  
Attendee: Janith Slosser  
Entity: ESCEO

Meeting: Practical Interventions for Increasing the Success of Your School-Based Occupational Therapy Outcomes  
Location: Lowellville, OH Date: March 3, 2022  
Attendee: Janith Slosser  
Entity: ESCEO

Meeting: Purposeful Play to Increase Students' Academic Learning and Social-Emotional Growth  
Location: Lowellville, OH Date: March 23, 2022  
Attendee: Janith Slosser  
Entity: ESCEO

Meeting: X CPI Instructor Training  
Location: Cleveland, OH Date: January 20, 2022  
Attendee: Laura Smith  
Entity: ESCEO

Meeting: AAC & Language Treatment: One and the Same  
Location: Virtual Date: April 7, 2022  
Attendee: Lindsey Rubesa  
Entity: ESCEO

Meeting: X Gimme A Break  
Location: ESCEO Date: February 11, 2022  
Attendee: Lisa Modeslki  
Entity: ESCEO

Meeting: X Give Me A Break  
Location: ESCEO Date: February 4, 2022  
Attendee: Michele Dunham  
Entity: ESCEO

Meeting: PESI: Neurological Interventions for Multisensory Integration, Emotional  
Regulation and  
Executive Functioning  
Location: Virtual Date: March 18-22, 2022  
Attendee: Michele Dunham  
Entity: ESCEO

Meeting: X Give Me A Break  
Location: ESCEO Date: February 4, 2022  
Attendee: Michelle Geer  
Entity: ESCEO

Meeting: OCTA Spring Conference  
Location: Dublin, OH Date: March 16-18, 2022  
Attendee: Jodi Glaser  
Entity: SSTR5

Meeting: X Plain Talk About Literacy Conference  
Location: New Orleans, LA Date: February 8-12, 2022  
Attendee: Michelle Elia  
Entity: SSTR5

On roll call the vote was as follows: Atty. Welsh, yea; Mrs. Dockry, yea; Mr. Good, yea;  
Atty. Douglass. The Vice President declared the motion carried.

Discussion:

- United Way Annual Meeting – April 7, 2022
- Backpack Bill

A motion was made by Atty. Welsh, seconded by Mr. Good, to adjourn at 5:53 p.m.

On roll call the vote was as follows: Mrs. Dockry, yea; Mr. Good, yea; Atty. Welsh, yea; Atty. Douglass. The Vice President declared the motion carried.

The foregoing is a true and accurate account of the proceedings  
of the Educational Service Center of Eastern Ohio Governing  
Board at its regular meeting held Thursday, F.

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President

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Treasurer

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Date